



This review:	March 2018
Next review:	June 2019

## Admissions Policy

[This policy should be read alongside the Statement of Intent](#)

### 1. Admission Criteria

- Students can be admitted from Year 1 to Year 12 usually through the Special Needs Team at the Local Authority
- All students at SENDAT are usually the subject of an Education Health Care Plan which indicates that the student has a significant level of learning and associated difficulties.
- The levels of associated difficulties are complex and will include: physical, vision, hearing, speech and language, behaviour, emotional & social, social & communication/autistic spectrum disorder, attention, motivation & engagement.

### 2. Admission Selection

- The level of attainment on entry will vary subject to the year of admission. School or setting information, appropriate professional reports, etc. are used as a guide for entry. The complex needs of the whole child will also be considered as part of the admission process.
- Admission requests are collected and prioritised by the Special Needs Team at the Local Authority. SENDAT identifies vacancies within the settings on an academic year basis. A placement meeting is organised termly when the CEO, Headteacher or representative with the Special Needs Team at the LA. Placements are decided primarily on student need but it is also essential to consider the balance of needs within each year group.
- There is no waiting list system – students will always be selected through the above process.
- Placements require the full support of parents/carers and the child.
- The selection process operates in strict adherence to SENDAT's Equalities Policy.

### 3. Applying for places at Sixth Form



Students and their parents applying for sixth form places may use the appropriate application form available from the school office or website.

School sixth form admission arrangements for external applicants must be consulted upon with the Special Needs Team at the LA. Entry criteria for sixth form is the same for both external and internal places.

SENDAT admission authority is determined by SENDAT governance and will allocate places on the basis of their determined admission arrangements.

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Governors:	<b>This document was accepted at whole governors meeting: January 2014</b> This document needs to be referred to the governing body following major changes.